

SKILLS

What activities are you involved with, both in and out of school? Check anything that applies:

- | | | | |
|--|--|---------------------------------------|--|
| <input type="checkbox"/> Sports Teams | <input type="checkbox"/> Clubs like 4-H | <input type="checkbox"/> Band/Music | <input type="checkbox"/> Animal Care |
| <input type="checkbox"/> Part Time Job | <input type="checkbox"/> Student's Union | <input type="checkbox"/> School Clubs | <input type="checkbox"/> Babysitting |
| <input type="checkbox"/> Chores @ Home | <input type="checkbox"/> Volunteer Work | <input type="checkbox"/> Committees | <input type="checkbox"/> Work Experience |

Check off any of these skills that you have!

- | | | | |
|--------------------------------|--|------------------------|---|
| Numerical Skills | <input type="checkbox"/> Counting | Personal Skills | <input type="checkbox"/> Accurate |
| | <input type="checkbox"/> Calculating | | <input type="checkbox"/> Adaptable |
| | <input type="checkbox"/> Estimating | | <input type="checkbox"/> Ambitious |
| | <input type="checkbox"/> Budgeting | | <input type="checkbox"/> Cheerful |
| Communication skills | <input type="checkbox"/> Reading/Writing | | <input type="checkbox"/> Committed |
| | <input type="checkbox"/> Speaking in Public | | <input type="checkbox"/> Compassionate |
| | <input type="checkbox"/> Listening | | <input type="checkbox"/> Confident |
| | <input type="checkbox"/> Promoting | | <input type="checkbox"/> Considerate |
| Leadership skills | <input type="checkbox"/> Making Decisions | | <input type="checkbox"/> Consistent |
| | <input type="checkbox"/> Initiating | | <input type="checkbox"/> Cooperative |
| | <input type="checkbox"/> Planning/Organizing | | <input type="checkbox"/> Courteous |
| | <input type="checkbox"/> Coaching | | <input type="checkbox"/> Creative |
| | <input type="checkbox"/> Supervising | | <input type="checkbox"/> Dedicated |
| Logical Thinking skills | <input type="checkbox"/> Problem Solving | | <input type="checkbox"/> Dependable |
| | <input type="checkbox"/> Investigating | | <input type="checkbox"/> Decisive |
| | <input type="checkbox"/> Assessing/Analyzing | | <input type="checkbox"/> Determined |
| | <input type="checkbox"/> Testing | | <input type="checkbox"/> Efficient |
| Helping skills | <input type="checkbox"/> Serving | | <input type="checkbox"/> Energetic |
| | <input type="checkbox"/> Working with people | | <input type="checkbox"/> Enthusiastic |
| | <input type="checkbox"/> Caring | | <input type="checkbox"/> Flexible |
| | <input type="checkbox"/> Teaching | | <input type="checkbox"/> Friendly |
| Organizational skills | <input type="checkbox"/> Filing | | <input type="checkbox"/> Hard-working |
| | <input type="checkbox"/> Scheduling | | <input type="checkbox"/> Helpful |
| | <input type="checkbox"/> Prioritizing | | <input type="checkbox"/> Independent |
| Computer skills | <input type="checkbox"/> Word Processing | | <input type="checkbox"/> Logical |
| | <input type="checkbox"/> Creating spread sheets | | <input type="checkbox"/> Motivated |
| | <input type="checkbox"/> Creating data bases | | <input type="checkbox"/> Open-minded |
| | <input type="checkbox"/> Using email/Internet | | <input type="checkbox"/> Outgoing |
| Technical skills | <input type="checkbox"/> Operating Equipment | | <input type="checkbox"/> Patient |
| | <input type="checkbox"/> Maintaining equipment | | <input type="checkbox"/> People-Oriented |
| | <input type="checkbox"/> Constructing/Installing | | <input type="checkbox"/> Persistent |
| | <input type="checkbox"/> Measuring | | <input type="checkbox"/> Precise |
| | | | <input type="checkbox"/> Productive |
| | | | <input type="checkbox"/> Punctual |
| | | | <input type="checkbox"/> Responsible |
| | | | <input type="checkbox"/> Service – oriented |
| | | | <input type="checkbox"/> Strong |
| | | | <input type="checkbox"/> Thorough |
| | | | <input type="checkbox"/> Trustworthy |